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(pdf format only)

Position: Regional Health Consultants (2 Consultants) Gwalior & Rewa-MP

Employing Agency (Employer): Inductus Limited

Duration of the contract: 01-Jan-2024 to 31st May 2025, (further extendable upto Dec-2025
Based on the performance of the consultant)

Remuneration: Gross compensation budgeted for the position is very attractive. Please note that the offer made to the selected candidate shall be commensurate with qualifications, experience, and salary history. Applicants to mention their current professional fee & expected professional fee on www.inductusjobs.com/un

No. of Vacancy: 2 (TWO) – Gwalior and Rewa

Duty Station: Gwalior and Rewa

Reporting Line:

1. Administrative Supervision- Inductus Limited
2. Deputy Director, Immunization NHM-MP
3. **Last Date for Application:** 19th December 2024 (Mid Night)

TERMS OF REFERENCE

1. BACKGROUND/RATIONALE

Madhya Pradesh (MP) is the second largest Indian state in size with a target population of around 2 million infants, and around 2.2 million pregnant women. As per SRS 2020, MP reports the Under-five mortality (U5MR) at 51 and Infant Mortality Rate (IMR) at 43 per 1000 live births. Immunization is one of the most vital public health interventions to reduce childhood mortality and morbidity due to vaccine preventable diseases, also strengthening community health programs is critical to reduce maternal and child mortality. Aligning with the Immunization agenda 2030, India's roadmap to 90% full immunization coverage, India's Zero Dose Implementation Plan has been developed. The India Newborn Action Plan (INAP) is also a committed response to advance the Women's and Children's Health supported by our client. Our client in Madhya Pradesh (MP) is supporting the State Government of Madhya Pradesh & India in rolling out Zero Dose Implementation Plan and to strengthen routine Immunization and strengthening community health programs like HBPNC (Home Based Postnatal Care), HBYC (Home-Based Care for Young Child), VHSND (Village Health Sanitation and Nutrition Day) through various intervention including CSO engagement, capacity building

of Health workers, strengthening monitoring and mentorship (U-Mentor App), need based communication planning, and cold chain strengthening and various other community health strengthening programs.

2. PURPOSE OF ASSIGNMENT

Under the GAVI (Global Alliance for Vaccines & Immunization) project with our client in Madhya Pradesh, the Consultant will support the State RI cell under the technical supervision of the Deputy Director, Immunization, in coordination with the our client's state office and assist the state government by providing necessary technical support for routine immunization through effective roll out of Zero Dose Implementation Plan and other community health strengthening programs with focus on gender, equity, disability and building disaster resilient health systems.

3. OBJECTIVES

The basic project objective to which support is related to strengthening Health Systems for Routine Immunization quality and coverage, supporting CSO engagement in Gavi districts, strengthening quality improvement of MIS Systems and building capacity in the use of quality data for action, data triangulation from onsite Monitoring and Mentorship (U-mentor) / supportive supervision, other community health strengthening programs and various systems for influencing policy and governance.

4. MAJOR TASKS, DELIVERABLES AND DEADLINES

Sr. No	Tasks / Activities	Deliverables	Periodicity
1.	Monitoring and Mentorship (U-mentor) with focus on GAVI 3.0 districts.		
	<ul style="list-style-type: none"> Supporting roll out of Monitoring and Mentorship (U-mentor app) in the allocated districts. Facilitating state/regional/district and block level trainings for U-mentor app, VHSND/RI, SS, birth dose and other RI related trainings in the allocated districts. Supportive supervision visits for VHSND/RI sessions and provide feedback at district and state level with suggestive corrective actions. Support in development of quarterly monitoring plan, review of supervisors and compliance of VHSND/RI sessions in GAVI districts and provide feedback on monthly basis. Providing support in state/ divisional/ district level RI review through data analytics and data triangulation of HMIS, U-WIN and other available data sources in the allocated districts. 	Monitoring reports, Implementation status reports	Monthly
2.	System Strengthen for Immunization with focus on GAVI 3.0 districts.		

	<ul style="list-style-type: none"> • Support identification, documentation and tracking of zero-dose population. • Support CSO engagement and providing technical support to DC and BC for effective execution of Zero Dose Implementation plan. • Gap analysis, review and to provide other technical support for Birth dose strengthening/ U-Win registration in the state. • Support in New Vaccine introduction 	Implementation reports	Monthly
3.	AVD & Cold chain Assessment		
	<ul style="list-style-type: none"> • Support monthly alternate vaccine delivery and Cold chain assessment, implementation, follow up for physical verification, data analysis and implementation based on findings in the state. • Providing monthly feedback of cold chain monitoring through factsheet. 	Monitoring reports	Monthly
4.	Strengthening community-based intervention		
	<ul style="list-style-type: none"> • Supportive supervision visits for HBPNC and HBYC, Pneumonia and Diarrheal management (Dastak Abhiyaan, SAANS campaign etc.) and provide feedback at district and state level with suggestive corrective actions. • Ensure Monthly review of HBPNC, HBYC, VHSND field monitoring data at DHS meeting and regular follow up for suggestive corrective actions. 	Minutes of Meeting / Meeting presentations	Quarterly
5.	Child health/RI related Training		
	<ul style="list-style-type: none"> • Facilitate divisional and district-level training in areas of VHSND, RI, Birth Dose/U-win registration, HBPNC, HBYC, Cold Chain, HMIS, New Vaccine introductions, NCCMIS and other relevant trainings. 	Monthly training status report for the state for all RI & cold Chain training	As per the training plan
6.	Software Management/ Data management		
	<ul style="list-style-type: none"> • Troubleshooting of software issues at all levels for RI/ iTMIS (Training), NCCMIS software, U-mentor, Supportive Supervision visits. • Develop Monitoring and Mentorship skills for district and block level team 	Monthly reports	Monthly
7.	Field Monitoring of data management & data issues		

	<ul style="list-style-type: none"> Conduct field visits to various districts mainly poor-performing districts for VHSND, Monitoring and Mentorship/ Supportive supervision, monitoring data management, shorting out any data/software issues, validation checks, on job mentoring, etc. 	Monitoring report	Monthly
8.	Documentation of Good practices	Monitoring report	Monthly
	To document good practices from the field at least 1 per month.		
9.	Support to State RI cell	Monitoring report	Monthly
	Facilitate for regular support, coordination and feedback to state RI cell to ensure quality programme implementation and smooth programmatic support.		

5. DUTY STATION: Gwalior & Rewa, Madhya Pradesh

6. SUPERVISOR : Deputy Director, Immunization NHM-MP.

7. ESTIMATED DURATION OF CONTRACT: 12 months (for the initial period of 01 Jan 2025 to 31 May 2025, further extendable till 31 December 2025)

8. OFFICIAL TRAVEL INVOLVED (ITINERARY AND DURATION): 10 to 14 days in a month

(For each travel day approved by the supervisor, DSA would be paid as per to travel within Madhya Pradesh. DSA is applicable/paid only for travel involving an overnight stay) Prior approval is mandatory. Travel outside the State of Madhya Pradesh if required will be based on approval from the Supervisor, and such costs will be reimbursed separately. In the case of air travel, economy class tickets via most direct routes shall be provided.

The cost of Travel is payable on actuals based on the approved monthly travel plans and trip reports endorsed by the supervisor.

9. ESTIMATED COST OF THE INDIVIDUAL CONTRACT

The consultant's professional fee shall be inclusive of all administrative costs like costs of communication, required equipment like a laptop, local travel within the duty station, photocopying, tax liability, and any other contingencies. No other fees would be paid or reimbursed other than the professional fees indicated in the financial proposal except for the travel per diem.

10. QUALIFICATIONS /SPECIALIZED KNOWLEDGE/EXPERIENCE/ COMPETENCIES (CORE/ TECHNICAL/FUNCTIONAL)/ LANGUAGE SKILLS REQUIRED FOR THE ASSIGNMENT

- A university degree in one of the following fields is required: public health/nutrition, paediatric health, family health, health research, global/international health, health policy and/or management, environmental health sciences, biostatistics, Hospital Management, health education, epidemiology, or another relevant technical field.
- At least 5 years of professional work experience at district/ regional level in project management coordination, planning, programming, implementation, monitoring, and evaluation of health programmes with at least 3 years focussed to VHSND/RI.

- Good understanding of the National Health Mission (NHM) programme planning process, VHSND/RI guidelines and experience working with NHM at regional/divisional levels experience is desirable.
- Knowledge and experience in Data Management and MIS Systems, Data Analysis, and other systems would be an asset.
- Strong in key competencies of Working with People, Partnership building, Drive for Results, and strategic thinking.
- Must be willing to travel extensively in the state and if needed to the state/national level.
- Proficiency in English & Hindi and MS Office-related applications is essential.

11. PAYMENT SCHEDULE

Monthly Reports and Monthly fees including Trip reports to be submitted to the 3rd party reviewed by the supervisor. Consultant needs to submit a compilation of Quarterly reviews and Annual progress review reports to supervisor and 3rd party in the form of the Word, Excel, and PowerPoint reports.

12. PERFORMANCE REVIEWS:

The consultant will provide a self-assessment to the designated supervisor who will complete the performance evaluation and forward it to the 3rd party contractor for updating their database. Performance evaluation with the involvement of the official supervising the consultant is to be conducted and records of the same are to be maintained by the 3rd party contractor.

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