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**(pdf format only)**

**Position:** State Consultant – Inter Agency Coordination (IAG) Strengthening & Knowledge Mgmt

**Employing Agency (Employer):** Inductus Limited

**Duration of the contract:** Initial Period 1-Jan-2025 to 31<sup>st</sup> May 2025, extendable till 31-Dec-2025

**Remuneration:** Gross compensation budgeted for the position is very attractive. Please note that the offer made to the selected candidate shall be commensurate with qualifications, experience, and salary history. Applicants to mention their current professional fee & expected professional fee on [www.inductusjobs.com/un](http://www.inductusjobs.com/un)

**No. of Vacancy: 1 (ONE)**

**Duty Station:** Patna (Bihar) with travel within Bihar

**Reporting Line:**

1. Administrative Supervision- Inductus Limited
2. Programme Specialist (Risk & Resilience)
3. Last Date for Application: 2<sup>nd</sup> January 2024 (Mid Night)

### **TERMS OF REFERENCE (TOR)**

#### **ORGANIZATION BACKGROUND**

This is a United Nations agency responsible for providing humanitarian and developmental aid to children worldwide. The organization works in over 190 countries and territories to save children's lives, defend their rights, and help them fulfil their potential, from early childhood through adolescence. The agency works with government and other relevant partners to ensure that every child in India has access to basic services which are resilient. Collaboration and convergence are a vital feature of the Agency's Country Programme in India, where disaster risk reduction (DRR) is positioned as part of programme effectiveness (PE), a cross-cutting support contributing towards results in all aspects of a child's survival, growth, and development. The resilient development is driven by the Bihar State Disaster Risk Reduction (DRR) Roadmap (2015-2030).

The UN Agency supports strengthening of inter-agency coordination particularly GO-NGO coordination for better preparedness, response, and supporting early recovery response & recovery.

## **RATIONALE**

The Bihar Inter Agency Group (BIAG), established in 2002, has played a crucial role in coordinating preparedness and response efforts for disasters in the state. However, the evolving context demands a shift towards reconstruction, resilience, and adapting to a changing climate. There has also been change in the landscape of NGOs at the national level and in the state. International aid agencies receded from the space and home-grown philanthropic organisations particularly CSR foundations have started filling those spaces.

The connector is going to work with BSDMA and current IAG secretariate in order to restructure and strengthen GO-NGO coordination space. S/he is also going to work with Red Cross, the mandated agency for on ground relief work coordination.

Core Commitments for Children (CCCs) in humanitarian setting is contextualized benchmark which is commitment from the government. The government and NGOs have shared responsibility to increasingly achieve higher standard in preparedness, relief, and recovery. UN ORGANISATION at country level and in Bihar is committed to work for achieving CCCs across all sectors- health, nutrition, WASH, child protection, education, and others. IAG plays a very active role in state and across districts in extending technical assistance to the government for coordination and convergent action on the ground. This helps in realizing the rights of children specially in emergency.

### **1. PURPOSE OF ASSIGNMENT**

2024 floods brought focus on strengthening GO-NGO coordination specially on the ground. Floods reached to new geographies and created large damage to crops. While in the districts, administration wanted NGOs to help with coordination, there were not many. This required careful consideration and working towards strengthening of existing IAG, through restructuring, capacity development and bringing much needed collaboration with the government.

The focus on reconstruction, resilience, and innovation is crucial for Bihar's preparedness in the face of evolving disaster challenges. By expanding membership, fostering collaboration, and adopting innovative approaches, BIAG can effectively guide the state towards a more resilient and sustainable future.

The connector is going to help the IAG secretariate in expanding its current membership including corporates, academic institutions such as CIMP, DMI, and other development sector organizations, which many not have emergency as core focus. This is required considering any development work the work has to have element of disaster development nexus, accounting for possible disasters.

UN ORGANISATION plays a convening role for NGOs in their work with the government and bring the focus on children. Services to children are focused through local coordination and actions on the

ground during the emergency. Better preparedness and coordinated action during emergency also pave way for progressive realization of rights for children in peace time.

## **2. OBJECTIVES**

- To extend technical support to IAG secretariate in developing plan for restructuring and expansion of IAG membership in the state.
- To facilitate capacity building programs for new members on risk analysis, assessment and aligning their development initiatives for possible risk & exposure in their area.
- To facilitate interface between IAG and BSDMA/DDMAs for preparedness and response actions.
- To extend technical assistance to IAG secretariate and facilitate convening by UN ORGANISATION in state and in districts for coordinated holistic response involving all sectors which has focus on children.
- To coordinate with IAG secretariates, members, and other stakeholders to enable and finalize their annual plan for emergency preparedness and response at state and district level.
- During emergencies, to provide technical support to State and districts to assess needs (Joint Rapid Needs Assessment)
- To document various initiatives supported by IAG partners in the state, including relevant quick assessments for disaster preparedness and response.

## **3. MAJOR TASKS TO BE ACCOMPLISHED**

- Support and facilitate restructuring of IAG in the state, with broad basing the current membership.
- Support annual plan development for IAG at state level and in the districts.
- Support rolling out of capacity building programme for all partners on JRNA and other learning.
- Facilitation of regular interface of IAG with the government.
- Facilitate documentation and cross learning for partners.

## **4. END PRODUCT**

Monthly deliverables covering reports from the followings:

- Quarterly Progress Report on strengthening for IAG in the state and in the districts.
- Development of concept note for restricting of IAG and ensuring regular interface with the government.
- Supportive supervision to district for IAG coordination.
- Report on IAG coordination meeting before the flood for preparedness of social services and plan for continuation & early resumption of services.
- JRNA training and assessment report.
- Documentation of best practices, success stories, human interest stories on IAG coordination.
- Documentation of various assessment jointly done by IAG and other partners including academic partners.

**5. DUTY STATION:** Patna (Bihar) with travel to selected districts in Bihar and other States as required.

**6. SUPERVISOR:** Programme Specialist (Risk & Resilience)

**7. OFFICIAL TRAVEL INVOLVED:**

- Maximum of 5 days travel in a month within State with prior Travel Authorization.
- DSA shall be payable as on actual number of nights spend out of duty station.

**8. QUALIFICATION AND COMPETENCIES**

- Master's degree in social science, humanities, or any other relevant discipline from recognized university in India or abroad. (distance learning & Open University need not apply)
- Minimum 5 years of experience of working in Development sector and specifically in the Disaster Management field.
- Previous experience of supporting IAG coordination or such coordination in any other development sector programme.
- Good liaising skills with government and other stakeholders. Prior experience of working with government and academic institution is compulsory.
- Previous experience of working on assessment, studies, and research training will be added advantage.
- Previous experience of working in Bihar will be added advantage.
- Hands on reporting and documentation skills.
- Ability to speak and write in Hindi and English.
- Computer skills, including MS-Office (MS Word, Excel, Power Point etc.)
- Sensitivity and understanding on gender, equity, diversity issues in context of Bihar.

**9. ESTIMATED DURATION OF CONTRACT (PART TIME / FULL TIME)**

- 1st January 2025 to 31st December 2025 (12 months). The initial contract will be given for five months, from 1st January 2025 to 31st May 2025. Subsequent extensions will be based on performance and fund availability.
- Women candidates are specially encouraged to apply. Equally qualified women candidate will be preferred.

**Employing Agency**

Inductus Limited

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