

Application has to be submitted on [www.inductusjobs.com/un](http://www.inductusjobs.com/un)

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**Position:** District facilitator – Chhattarpur, MP

**Employing Agency (Employer):** Inductus Limited

**Duration of the contract:** Till December 2024 (contract is extendable for 12 months' subject to satisfactory performance.)

**No. of Vacancy: 1 (ONE)**

**Duty Station:** CM & HO - Office

**Reporting Line:**

1. **Administrative Supervision-** Inductus Limited
2. **Reporting Officer** – State head of Office M.P
3. **Reporting Officer** – Chief Medical & Health Officer

**Last Date for Application:** 13<sup>th</sup> July 2024 (Mid Night)

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#### **CONTENT OF TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT**

##### **1. Position Summary:**

United Nations Population Fund (UNFPA) mission is to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA partners with the Government of Madhya Pradesh in the area of Sexual and Reproductive Health, Adolescent health and empowerment and Gender. As part of the partnership with National Health Mission, UNFPA is working at the State level and in identified districts ( Chattarpur , Rajgarh and Guna) to strengthen the roll out of the family planning , maternal health , adolescent health and gender interventions . As part of the strengthening the district interventions , District Facilitators are being appointed in the identified districts. UNFPA is also partnering with the Department of Education and NHM to roll out the Umang School Health and Wellness programme in all the districts in the state which includes Chhatarpur, Rajgarh and Guna In order to facilitate the RMNCH+A , life skills and gender related interventions , UNFPA is hiring district facilitators in Rajgarh and Guna through a third party recruiting agency (Inductus Limited)

### **Roles and Responsibilities of the Consultant:**

1. Coordinate with the district & block officials of the concerned Departments to develop action plan for roll-out of aspirational district framework. Coordination with District Administration for Streamlining District Health Society (DHS) meetings and review mechanism.
2. Undertake visits in the district and interact with District level officials and District Program Management unit to assess the implementation of the PIP and identify activities of support for augmenting RMNCH+A Program implementation.
3. Regularly review PIP of the district and identify the gaps and challenges in the implementation of the PIP. Analyze the activities under the thematic interventions of NHM and assess the progress of the interventions to facilitate the comprehensive operationalization of the health institutions to provide package of services.
4. Facilitate the development of the District and Block level plans related to RMNCH+A, MPV and FPLMIS in the district and monitor the same.
5. To support DHS in developing annual micro plan for family planning program under Mission Parivar Vikas. To provide support in establishing static centers to offer clinical contraceptive services throughout the year.
6. To provide support to DHS in data collection and analysis for family planning program and to organize monthly review meeting on FP;
7. To undertake field visits to public health institutions at various levels to observe quality and availability of various family planning services offered by these facilities;
8. To provide technical support to DHS in effective implementation of FP-LMIS in the district up to ASHA level in order to avoid stock outs of contraceptives.
9. Facilitate the implementation of the interventions which are of priorities under the RMNCH+A framework i.e. 1) Skilled Care for Labour and Delivery 2) Early and Special Newborn Care 3) Birth Spacing particularly on interval IUCD and PPIUCD, and Social marketing of FP methods through ASHA 4) High Impact Intervention: Pneumonia and Childhood Diarrhoea 5) Immunization 6) Nutritional particularly on Facility Based management of SAM children and community based management of MAM 7) Adolescent health 8) Roll out of newer contraceptive including injectable 9) FPLMIS roll-out.
10. To facilitate the accreditation of the facilities under different programmes like Lakshya , NQAS, Kaya kalp and facilitate the functioning of the district quality assurance committees
11. Analyze the HMIS data and develop trends and analysis for the various thematic areas under the RMNCH+A framework.
12. Undertake regular Supervisory visits and share the feedback with State, district officials & concerned facilities.
13. Engage with the Women and Child Development Department of the district on Child Marriage, Gender issues and BBBP programs.
14. To provide support to District AH Coordinator and RKSK NGO partner in planning, implementation and monitoring of various activities under RKSK program include with Youth collectives and Networks. To provide support in data collection and analysis for RKSK program activities and share findings with district officials and NGO partner for necessary action;

15. To support in organizing monthly district level mentoring cum review meeting with block officials under RKSK program. To participate in block and cluster level mentoring cum review meetings with Saathiya, ASHA Sahayogini and ASHA in the district;
16. To provide support to ADPC and DEO in planning, implementation and monitoring of various activities under Umang School Health & Wellness program.
17. To observe trainings at district level for block trainers and at block level for nodal teachers and provide feedback to trainers and district officials for improvement;
18. To undertake visits to schools to observe LSE sessions conducted by the trained nodal teachers and provide feedback for improvements.
19. As part of the co-ordination, interact with Senior district administration i.e District Collector on a quarterly basis and share the progress on the basis of the discussion with UNFPA and District officials

### **Reports**

- Submission of travel reports within four working days of travel to UNFPA
- Development of monthly, quarterly and annual reports for submission to UNFPA
- To carry out any other program related activities as and when required
- Status of implementation of RMNCH+A, RKSK, MPV, FPLMIS, School Health and Wellness programme and Aspirational district framework in the district.

### **4. QUALIFICATIONS /SPECIALIZED KNOWLEDGE/EXPERIENCE/ COMPETENCIES (CORE/TECHNICAL/FUNCTIONAL)/ LANGUAGE SKILLS REQUIRED FOR THE ASSIGNMENT (Please use as applicable):**

#### **Qualifications and Experience:**

- MBBS/Masters in Social Work/ Social Sciences/ Health Care Management/ Rural Management with at least 3- 5 years' experience in Health and Reproductive health, Adolescent empowerment & related fields.
- Working experience and or familiarity with health system and Programme Management will be an added advantage.
- Experience of working with Government

#### **Skills and Competencies:**

- (1) Ability to plan and execute activities at District level;
- (2) Must be willing to travel extensively in the district;
- (3) Demonstrated ability to work in a multi-disciplinary team with strong facilitation skills & ability to analyze reports, plan and monitor projects
- (4) Good understanding of NHM, RCH and Health care delivery structure in the districts.
- (5) Good documentation skills;
- (6) Capable of taking independent responsibility;
- (7) Excellent oral and written communication & presentation skills in English and Hindi.
- (8) High level of computer proficiency with specific familiarity with commonly used Windows and MS Office software and database software;
- (9) Good track record of credibility.

**5. NATURE OF ENGAGEMENT:**

The **District Facilitator** shall be hired on a consultancy contract through **INDUCTUS**, a reputed HR Consultancy & Advocacy Firm.

**D. REMUNERATION:** INR Rs. 60000 -80000 per month. In addition, TA/DA for official travel will Be provided as per rules.

**DURATION OF THE CONTRACT:** The selected candidate shall be issued an initial consultancy contract till December 31, 2024, extendable for 12 months' subject to satisfactory performance.

**E. DUTY STATION:** Chief Medical and Health office, Chattarpur, Madhya Pradesh